

The Allen County Board of Commissioners met in regular session at 8:30 a.m. with Chairman Jerry Daniels, Commissioner David Lee, Commissioner John F. Brocker and Shannon Patterson, Allen County Clerk.

Sarah Haney, Iola Register, Robert Johnson, II, County Counselor, Mitchell Garner, Public Works Director, Jeremy Hopkins, Road & Bridge Director, Terry Call, Zoning Administrator, Chelsie Decker, 911 Communications Director, Rick Aiello, employee, Michael Church, citizen, and Paul Zirjacks, citizen, was present to observe the meeting.

Chairman Daniels led the group in the Pledge of Allegiance.

Commissioners approved the minutes of the regular meeting on January 14, 2025.

Chairman Daniels asked for public comment. Michael Church, citizen, wanted to thank the county for all their work in the Carlyle area this last year. Wants to thank Thrive as well for trying to help them get street lights, unfortunately Thrive was not able to secure grant funds for such. They will be using their own resources to get street lights. February 25, 2025 Thrive will be having a community conversation in Carlyle. Michael is wondering when the funds are allocated towards roads and bridge structures. Roads in their area need some repair. Discussion followed.

Michael Burnett, EMS Director, joined the meeting.

Michale Burnett, EMS Director, presented the quarterly report.



TO: ALLEN COUNTY COMMISSION
FROM: MICHAEL BURNETT, EMS DIRECTOR/PARAMEDIC
SUBJECT: EMS OPERATIONS - 2024 2nd Quarter
DATE: 28 January 2025
CC: MAYOR FRENCH & MEMBERS OF COUNCIL
 MATT HERDER, CITY ADMINISTRATOR
 COREY ISBELL, IOLA FIRE CHIEF
 COLE HERDER, HUMBOLDT CITY ADMINISTRATOR
 JERRY WALLIS, MORAN MAYOR

SECOND QUARTER HIGHLIGHTS

October:

- 192 EMS calls
 - 70 911 transports
 - 57 Long distant transfers
 - 86 Non-transport
- Ambulance mileage as 10/31/2024
 - Med 30 - 54908
 - Med 31 - 239534
 - Med 32 - 232204
 - Med 33 - 34139
 - Med 34 - 142067
 - Med 35 - 296594
- Trainings/Meetings/Other
 - Attended Quarterly Trauma Review with Saint Lukes
 - Attended monthly EMS meeting with ACRH
 - Applied for Patterson Famil Grant for new cots
 - Finished AEMT class

November:

- 187 EMS calls
 - 76 911 transports
 - 57 Long distant transfers
 - 66 Non-transport
- Ambulance mileage as 11/30/2024
 - Med 30 - 55221
 - Med 31 - 248216
 - Med 32 - 233529
 - Med 33 - 350997
 - Med 34 - 145428
 - Med 35 -297012
- Trainings/Meetings/Other
 - Department finished end of year individual renewals and training
 - Attended monthly EMS meeting with ACRH

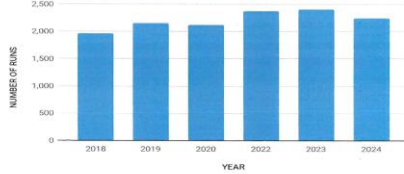
- o Awarded Patterson Family Grant for new cots
- o KSBEMS yearly inspection

December:

- 193 EMS calls
 - o 97 911 transports
 - o 36 Long distant transfers
 - o 47 Non-transport
 - Ambulance mileage as 12/31/2024
 - o Med 30 - 55620/4877
 - o Med 31 - 252388/54598
 - o Med 32 - 237585/42476
 - o Med 33 - 35822/11040
 - o Med 34 - 146423/23970
 - o Med 35 - 297054/6777
 - Trainings/Meetings/Other
 - o Staff attended training in Ohio and became certified to work on Ferno cots
 - o Attended monthly EMS meeting with ACRH
- Total for 2024: 143738

EMS CALLS YTD - 2018-2024

JANUARY through DECEMBER



Graph shows the total EMS runs year-to-date (Jan-Sep) from 2018 through 2024.

Call volume is down. Michael explained the maintenance they perform on the ambulances. Commissioner Lee asked if the hospital is still contracting with an outside agency to do transfers when we are busy. Discussion followed.

Michael stated he will be back soon with some quotes for a ventilator that needs replaced.

Terry Call, Zoning Administrator, reported on the Coby Cochran zoning hearing held on January 23, 2025. The request will take 2 acres of land and change it from agriculture to heavy industrial with a conditional use permit to put in a small salvage yard. The zoning board recommended the approval of the 2-acre section be rezoned for his salvage yard. Commissioner Lee moved to approve the request to change from ag to heavy industrial with the conditional use permit. Commissioner Brocker seconded; motion passed 3-0-0.

Terry reported the zoning board will be meeting the 4th Thursday of February, March, and April to begin discussion on zoning regulations for the battery energy storage systems. Discussion followed.

Mitch Garner, Public Works Director, reported he is working on the annual plan for solid waste. It is not due until April. The only change will be with the new cell. Discussion followed.

Mitch reported they are waiting on the gas company to get the price to turn in for the grant. Once that is done then we can place the generator.

Mitch reported he has put a stop to his employees helping unload trailers or large items at the landfill. He put a stop to it for safety and insurance reasons.

Jeremy Hopkins, Road & Bridge Director, reported he spoke with the MowerMax representative and they will be bringing a demo next week. He is also reaching out to the other companies that have brush cutters to look at those as well.

Jeremy presented two bids received on culvert pipes.

Culvert Pipe
January 28, 2025

Company	Type	Size	Price per Foot	Quantity	Total
Welborn Sales, Inc.	14GA	12x40	\$11.76	18	\$75,895.20
		15x40	\$14.41	18	
		18x40	\$16.88	18	
		24x40	\$22.12	18	
		30x40	\$27.65	12	
		36x40	\$32.71	12	
J & J Drainage Products Co.	14GA	12x40	\$12.65	18	\$83,160.00
		15x40	\$15.51	18	
		18x40	\$18.48	18	
		24x40	\$24.64	18	
		30x40	\$30.25	12	
		36x40	\$36.08	12	

Phone bids.

Two bids were received from Welborn Sales, Salina, KS and J & J Drainage Products Co., Hutchinson, KS. Jeremy recommends going with Welborn Sales. Discussion followed on use of the culvert pipe. Commissioner Lee moved to approve the bid from Welborn Sales for \$75,895.20. Commissioner Brocker seconded; motion passed 3-0-0.

Chelsie Decker, 911 Communications Director, presented 2024 statistics.

- Allen County 911
2024 Statistics
- Calls for Service –
 - Busiest Month – July 2,071
 - Least Busy Month – December 1,548
 - Busiest Day (avg) - Tuesdays
 - Least Busy Day (avg) - Sundays
 - Busiest Hour (avg) – 3pm-4pm
 - Least Busy Hour (avg) – 3am-4am
 - Busiest Day of the Year Overall – 6/26 – 103
 - Top 3 Call Types
 - Traffic Stops – 2641
 - Follow-up – 1797
 - Ambulance - 1480
 - Emergency Dispatch Protocol – 2152
 - Medical – 1410
 - Top 3 Call Types
 - 17/Falls – 324
 - 26/Sick Person – 179
 - 33/Nursing Home Transfer - 158
 - Fire – 742
 - Top 3 Call Types
 - 77/Non-Injury Accident - 296
 - 52/Fire Alarms – 110
 - 82/Grass Fire – 95
 - 3 Dispatchers with the most calls
 - Theresa – 292
 - Jackson – 269
 - Roy – 268
 - Determinant Level
 - Omega - 201
 - Alpha – 473
 - Bravo – 447
 - Charlie – 534
 - Delta – 459
 - Echo – 35
 - NCIC –
 - Protection Orders – 118
 - Stolen Vehicles – 23
 - Warrants – 235
 - Validations - 772
 - Training Hours – 1,502
 - Top 3 Dispatchers
 - Jackson – 295
 - Nicole – 207
 - Breail – 159
 - The other things....
 - We had our NCIC audit March 7 – went well.
 - Accredited in Medical in October
 - We provided CPR instructions 17 times
 - Began delivering Meals on Wheels
 - Two trained as Certified Training Officers
 - Jason taught a class at Navigator
 - Participated in Family Safety Night in June
 - Established a Quality Assurance Team
 - Participated in Trunk or Treat

2024 statistics are slightly less than 2023. Discussion followed.

Commissioner Lee wants the commission to continue publishing in both papers for the next two years and then re-evaluate. Commissioner Brocker stated he had several calls from citizens that stated they feel notices should be published in both papers. Paul Zirjacks, citizen, stated his worry that the Humboldt Union would not publish notices that

did not apply to Humboldt. Commissioners explained that we would send what needed published and it would be put in the paper. Commissioner Lee stated in these two years, we need to focus on developing our social media presence as well as updating the website. Discussion followed. Commissioners have decided to continue publishing public notices in both the Humboldt Union and Iola Register.

Commissioner Lee discussed not having an inclement weather policy. He stated he has asked Darolyn "Crickett" Maley and Shannon Patterson to speak with other department heads to see what the needs and requirements are depending on time of year for their respective offices. Discussion followed.

Commissioner Lee stated he is of the opinion that they should try to have one meeting a month in the evening. He would like to see the county meet the first Tuesday of every month starting in March, at 6:30. Chairman Daniels suggested the second Tuesday instead. Commissioner Brocker suggested 6:00. Commissioner Lee would like this to begin in March and run for 6 months as a trial. After discussion on schedules, March 25, 2025 will be the first evening meeting. The April evening meeting will be set at that meeting.

Commissioner Lee stated he would like the other commissioners to research into an email from KAC send on the 26th. It deals with sales tax eliminations.

Commissioner Lee moved to go into executive session for 5 minutes for Attorney Client Land Acquisition. Commissioner Brocker seconded; motion passed 3-0-0. The time is now 9:55 a.m. Those present will be Commissioners, and Robert Johnson II, Allen County Counselor. Commissioners reconvened at 10:00 a.m. No action taken.

Commissioners reviewed the following documents:

- a) Minutes from Coby Cochran zoning hearing
- b) Inventory from LaHarpe Senior Center, Attorney's office
- c) Annual reports for Osage Twp, LaHarpe Elm Cemetery, Marmaton Twp, Humboldt Twp

Commissioners approved the following documents:

- a) Clerk's Vouchers - \$95,167.81
- b) Clerk's Journal Entries - #1, 2, 3
- c) Abatements - RE, Value 16,654, \$3,541.02, Year 2024

With no further business to come before the board, Commissioner Lee moved to adjourn, Commissioner Brocker seconded; motion passed 3-0-0. Meeting was adjourned at 10:03 a.m. until Tuesday, February 4, 2025 at 8:30 a.m. in the Assembly Room of the courthouse.

Jerry Daniels, Chairperson

David Lee, Commissioner

Shannon Patterson, County Clerk

John F. Brocker, Commissioner